



Director: Penny Abbott
Chairman: Chief Michael Starman
Vice-Chairman: Sheriff Justin Oliver
Secretary/Treasurer: Deputy Chief Travis Wiemelt

Phone: (618) 498-5611

Fax: (618) 498-2264

Email: westcentral@gtec.com

Website: www.mtu9.org

Funded in Partnership with the Illinois Law Enforcement Training & Standards Board

(Serving the Counties of Adams, Brown, Calhoun, Cass, Greene, Jersey, Macoupin, Morgan, Pike, Schuyler, and Scott)

BASIC INSTRUCTOR DEVELOPMENT

DATE: May 18 – 21, 2026

TIME: 8:30 a.m. - 4:30 p.m.

LOCATION: Jacksonville Regional Training Facility
940 Hoagland Road, Jacksonville, IL

INSTRUCTOR: Jan Mirikitani – MBBW, LLC

STUDENTS BRING YOUR LUNCH

**Meets IL Mandates: Cultural Competency
(3 hrs.), and Procedural Justice (2 hrs.)**

COURSE DESCRIPTION:

This course prepares Law Enforcement officers/civilian personnel to be effective trainers for their respective & affiliated agencies & complete all required IL Training & Standards Board paperwork for their agency files.

LEARNING OBJECTIVES:

1. Provide clear foundation for the trainer's legal professional responsibilities & role when teaching for their agency or a Mobile Training Unit.
2. Discuss methods for assessing trainee needs & abilities before writing learning objectives & developing an appropriate source document.
3. Discuss the impact of instructor on the classroom communication climate on learning.
4. Discuss & teach the logic, design, & use of a teaching lesson plan.
5. Provide a workshop environment for writing learning objectives, a lesson plan, source document, course synopsis, & test questions, clarifying the legal & practical purpose & responsibilities of each.
6. Discuss & practice methods for increasing public speaking confidence, reducing nervousness, & increasing quality delivery in classroom teaching.
7. Discuss the use of audio-visual training aids & equipment & provide practical experience with PowerPoint.
8. Discuss testing goals & tools to evaluate learner outcomes through multiple means, in order to validate if training objectives were met.

STUDENTS MUST BRING THE FOLLOWING:

- Students, bring your lunch
- Personal laptop, and memory stick for saving work.
- Note taking materials.

Non-Member Tuition: **\$0.00**** non-member tuition shall apply to State/Federal agencies and Local Law Enforcement agencies which are not members of MTU #9. Tuition will be invoiced to departments upon course completion. If a pre-registered student from a non-member agency fails to attend training, and the agency fails to provide advance notice within 7 days of the start date of that class, the agency will be invoiced the entire amount of the student's tuition. [See Tuition Policy Here](#)

No Shows/Cancellation Policy: West Central IL Criminal Justice Council-MTU #9 has instituted a No Show/Cancellation fee of \$50.00 to be invoiced to member/non-member agencies who do not provide sufficient notice of cancellations seven (7) days before start of class. This Fee will be invoiced within a week of an officer's absence from a training course in which he/she was registered. If an agency is unable to provide advance notice of its intent to cancel course registration because of circumstances beyond its control, the Director will have the discretion to waive this payment. Any requests to waive No Show/Cancellation Fee the Director in writing. (View Full Policy [HERE](#))

To Register: Follow this link to Register: <https://mtu9.org/page/3/register-now> If you experience problems or https: ALL registrations must go through your Sheriff, Chief, or Training Officer.

This course is certified and approved by the Illinois Law Enforcement Training & Standards Board