

**I. CALL TO ORDER**

Chairman Adam Yates called the Meeting to Order at 10:01 a.m.

**II. ROLL CALL - WELCOME ANY GUESTS**

Welcomed Chief Deputy Kevin Klaas of Jersey County Sheriff's Office.

**III. APPROVAL OF MINUTES – June 18, 2024**

Chairman Yates asked for a motion to accept the June 18, 2024 Minutes. Motion made by DC Travis Wiemelt to accept the June 18, 2024 Minutes. Seconded by Sheriff Justin Oliver. No opposition. Motion Carried.

**IV. SECRETARY/TREASURER REPORT – June – August 2024**

Chairman Yates asked for a Motion to accept the June-August 2024 Secretary/Treasurer's Reports.

Motion made to accept by Sheriff Justin Oliver. Seconded by DC Rodney Cox. No opposition. Motion carried.

**V. OLD BUSINESS – NONE**

**VI. NEW BUSINESS**

**a) New Council Member – Chief Deputy Kevin Klaas – Jersey County Sheriff's Office**

Director Abbott stated with the resignation and retirement of Chief Deputy Mark Marshall we had a vacancy on the Advisory Board. Sheriff Manns discussed with Director Abbott to place Chief Deputy Kevin Klaas into the vacant spot. Director Abbott received a letter from Sheriff Manns recommending the appointment of Chief Dep. Klaas to fill the vacancy.

Chairman Yates asks for a Motion to Accept New Member Chief Deputy Kevin Klaas to the Advisory Board.

Motion made by Sheriff Robert McMillen. Seconded by DC Rodney Cox. No Opposition. Motion Carried.

Director Abbott gave instructions to Chief Deputy Kevin Klaas to complete the Open Meetings Act procedure online at: <https://foiapac.ilag.gov/> and to send a copy of the Certificate of Completion to the MTU.

**b) Field Monitor Report – Written Report regarding In-House training submitted by Kenny Yelliott**

Director Abbott stated that Field Monitor Kenneth Yelliott evaluated two in-service courses during the month of September, i.e. Legal and Justifiable Use of Force and Tactical Emergency Casualty Care for Police Officers. Mr. Yelliott's evaluations were sent to ILETSB In-Service Manager, Paul Petty, upon completion.

**c) Director's Report**

**1. 4-Hour Basic Firearms Instructor Remediation**

Director Abbott explained this course was a Refresher course for the MTU's Firearms Instructors. We had 6 officers attend with 5 passing the course. She further explained she will be planning another Refresher course within the next 6 months

**2. Audit – FY 2024**

Director Abbott stated the Auditors were in the office on Thursday, September 12. We had no findings. Director Abbott stated a bound copy will be given to all Advisory Board Members at the December meeting.

**3. Grant Funding of Courses – LHI, SRO, HSG, IDOT, Specialized Grant, Juvenile, CIT**

Director Abbott stated ILETSB has included two new additional grants to submit for funding, i.e. Lead Homicide Investigator and Specialty Grants. The LHI Grant can be used for the 40 Hr. Lead Homicide Investigator course as well as an LHI related courses i.e. crime scene, interview and interrogation, etc. The Specialty Grants encompass such classes as, Building Entry & Control Tactics, Patrol CQB, etc.

Currently, we have 19 grants submitted in total for reimbursement of \$97,580.

Of those 19 grants submitted, we have already submitted 1 LHI Related Grant and 1 Homeland Security Grant for reimbursement. We have had to cancel for low enrollment 1 Homeland Security Grant and 2 SRO Grants, but we are currently rescheduling 1 of the SRO Grants.

**VII. Report of Curriculum Committee Meeting – September 11, 2024**

**Deputy Chief Travis Wiemelt (Chairman) (Motion needed to Accept Committee Meeting Minutes)**

Deputy Chief Wiemelt discussed the comments during the meeting regarding training for procedures in verifying undocumented immigrants and the language barrier and/or any legal updates regarding such.

Sheriff McMillen stated any courses to help the street patrolman with what procedures to take if an undocumented immigrant should be arrested and how to verify that the documentation they carry is legitimate, etc.

Sheriff Oliver interjected with asking for training on legal updates with undocumented immigrants, i.e., what the officer can do, can't do, etc.

Field Specialist Fred Kientzle stated that ILETSB has been discussing training regarding immigrants, i.e. documentation, legalities, procedures, etc.

Director Abbott discussed training for the emergency medical response mandate. She stated on October 30 the class entitled, Tactical Emergency Casualty Care for Patrol Officers, will give them this mandate. Also, she stated there are two four-hour courses scheduled entitled, Emergency Medical Response Training, on December 5 at the MTU office.

Chairman Yates asked for a Motion to Accept the Curriculum Committee Minutes as presented.

Motion made to accept by Sheriff Robert McMillen. Seconded by DC Rodney Cox. No opposition. Motion carried.

## **VIII. Classes Completed to Date – Informational Only**

Director Abbott stated we have had **127** total classes to date, with **243** Course Hours, **6** Canceled classes due to low enrollment. The MTU has trained **610** Full-Time Officers; **66** Part-Time Officers, **6** Other (civilians/other personnel) with a Total Man Hours of Training **2,603.5**. Our Soft-match currently is **\$67,982.61** with the required amount for this Fiscal Year 2025 being **\$238,728.64**.

### **7. Comments/Questions**

Chairman Yates asked a question to Field Specialist Fred Kientzle regarding a new hire having a doctor's note not allowing them to do the bench press. He assumes this officer would not be certified as this would be part of the power test they must complete. He questioned Fred if he had heard of any allowances made per ADA that would come into play in this circumstance.

Fred Kientzle answered in the negative. As he understands it, the legal department at ILETSB has had this question come up on several occasions and the answer is No, there is no allowance in these types of situations.

**8. Next Advisory Board Meeting – December 17, 2024 – 12:00 PM –**  
Location: MTU 9 office in Jerseyville

**IX. Adjournment –**

Chairman Yates asks for a Motion to Adjourn.

Motion made to adjourn by DC Travis Wiemelt. Seconded by DC Rodney Cox. No opposition. Meeting Adjourned at 10:29 a.m.

**Those in attendance for the 10/1/2024 meeting:**

Chief Adam Yates, Chairman  
Deputy Chief Rodney Cox, Vice-Chairman  
Deputy Chief Travis Wiemelt, Secretary/Treasurer  
Chief Deputy Kevin Klaas, Jersey County  
Sheriff Robert McMillen, Greene County  
Sheriff Shawn Kahl, Macoupin County  
Sheriff Justin Oliver, Brown County  
Sheriff Bill Redshaw, Schuyler County  
Field Specialist Fred Kientzle, ILETSB  
Director Penny Abbott, MTU 9

*Travis Wiemelt*

Travis Wiemelt (Oct 1, 2024 15:26 CDT)

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Deputy Chief Travis Wiemelt, Secretary/Treasurer






# Minutes 10 1 24

Final Audit Report

2024-10-01

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